



## PTA Meeting Minutes

**Date: Tuesday 16<sup>th</sup> May 2023**

**Time: 8.00pm**

**Location: The Clarence Inn, Brecon**

**Attendance – Alice James (chair), Mrs Shan Kenchington (headteacher), Amy McMillan (treasurer), Liz Bennett (secretary), Sara Smith, Hayley Studley**

**Welcome from Alice. Apologies from Mrs Vicci Holloway, Kirsten Johns, Ceri Hughes and Gemma Sandison.**

**No amendments needed from last minutes.**

**Amy gave the financial update. Present balance of £1220.37. Payments for the Christmas gift for each class from PTA have now been processed. Other deductions included Small Breeds Farm trip contribution (£500) and food for the Easter Disco etc. (£200.55). The Easter Rainbow raffle raised £224.99 and the Easter Disco a further £179.16.**

**Events this term were discussed. Mrs Kenchington advised that Sports Day would be held on Tuesday 13<sup>th</sup> June (reserve date of Tuesday 20<sup>th</sup> June if it rains). An ice cream van has already been booked. All in agreement that PTA would pay for this.**

**Mrs Kenchington informed everyone that the 'Summer Festival' would take place on Friday 30<sup>th</sup> June. This would be a day full of fun for the children and would include face painting, a bouncy castle, a bubble machine, an obstacle course, using circus equipment and music. There could possibly be packed lunches arranged for that day (instead of school dinner) in order for there to be a picnic lunch, therefore, PTA would not need to provide any refreshments. All in agreement that PTA would fund the bouncy castle (Alice suggested to hire a bouncy castle from 'A1 jump and bounce') and that volunteers would be needed from PTA on the day to organise face painting. It was also suggested that this could be a non-uniform day and that children could dress in 'summer festival dress'. Alice asked if a speaker was needed in order to play music outside, and if so then PTA could buy this. Mrs Kenchington believed the school already had a working one and would let PTA know if needed.**

**Mrs Kenchington suggested organising 'Stay and Play' sessions after school on Fridays, every few weeks and that ice lollies could be sold. All agreed that this was a great idea, and happy to organise. Dates for these sessions to be confirmed.**

**The return of 'Little Gems' playgroup was discussed. Mrs Kenchington and Alice agreed that there is a demand for this as there have been enquiries. If organised as previously this would involve staff being released from both school and Smarties. It was agreed that it would be a good idea to organise some trial sessions (possibly Wednesday mornings?). Volunteers from PTA could support**



these sessions (Liz and Hayley would be happy to). Amy asked if there was a need to get insurance. The Parentkind membership PTA is subscribed to would cover this.

The 'Uniform Co-operative' was discussed. Mrs Kenchington informed everyone that there are still items available and that parents would be able to access this in the undercover outdoor area (as before) now that the weather is better. All agreed the need for a Schoop message to be sent out requesting donations of all items of uniform (including Smarties uniform and non-logo jumpers/cardigans) as parents may wish to acquire uniform ready for September. There is also a need for carrier bags. It was suggested that the 'Uniform Co-operative' should especially be promoted ahead of the 'Stay and Play' sessions as parents could access during these sessions.

AOB – A venue for the Christmas concert was discussed. PTA would like to raise money in order to secure a booking of somewhere suitable (with more seating than previous years). Mrs Kenchington agreed to make enquiries regarding this. All in agreement to consider venues and funds needed to be raised.

It was agreed that a PTA social should be organised at the end of term instead of a meeting. Date to be arranged.

The next meeting will be held in September.

Close and thanks by Alice.

Meeting ended by chair at 9.07pm.